



**APPROVED MINUTES
SUNNYVALE HERITAGE PRESERVATION COMMISSION
Wednesday, January 9, 2013 at 7:00 P.M.
West Conference Room, Sunnyvale City Hall
456 West Olive Avenue, Sunnyvale 94086**

CALL TO ORDER/SALUTE TO THE FLAG

ROLL CALL

SCHEDULED PRESENTATION

None

PUBLIC ANNOUNCEMENTS

CONSENT CALENDAR

1. Approval of Draft Minutes of November 7, 2012

Comm. Johnson noted a correction on page four, to state that historian and artist, Cozetta Gray Guinn, was an instructor who used to teach at the California History Center, De Anza College.

Comm. Mouritsen made a motion to approve the Minutes of November 7, 2012 as amended. **Comm. Johnson** seconded. Motion carried 6-0, with **Comm. Vaidyanathan** abstaining.

PUBLIC COMMENTS

None

PUBLIC HEARINGS/GENERAL BUSINESS

1. Review of the Code of Ethics

Ms. Caruso noted the Code of Ethics memorandum included in the packet.

Comm. Vaidyanathan asked staff for clarification regarding the word "conduct" on page five.

Comm. Michitaka asked staff if the Code of Ethics is specific to the City. **Ms. Caruso** replied that they are general and is not aware of anything specific to Sunnyvale.

Chair Stanek noted page 9 of 16, regarding public meetings, and that this Commission does not conduct many public hearings; however, the Commission should be aware of the procedures of a public hearing.

Comm. Vaidyanathan asked about page 13, regarding a noticed public meeting. **Gerri Caruso** clarified noticing requirements.

Comm. Mouritsen noted that the Code of Ethics constituted common sense and the essence of the Code was to be honest and nice.

2. Discussion and Adoption of FINAL 2013 Work Plan

The 2013 Work Plan was reviewed.

Comm. Vaidyanathan made a motion to adopt the final Work Plan. Vice Chair Squellati seconded.

Comm. Vaidyanathan noted that she may possibly be absent for a future meeting due to travel.

Motion carried 7-0.

NON-AGENDA ITEMS AND COMMENTS

- BOARD MEMBERS OR COMMISSIONERS ORAL COMMENTS

Comm. Michitaka noted his findings regarding the Imahara family, and that he is aware of an adopted son of Mr. Imahara. He also noted that he has an appointment with the Consulate General of Japan and is in discussion with him regarding having a sister city in Japan for Sunnyvale.

Chair Stanek asked staff for an update regarding the changes/revisions the Commission has made to the Context Statement. She noted that the changes should be applied prior to publication as requested.

- STAFF ORAL COMMENTS

INFORMATION ONLY ITEMS

None

ADJOURNMENT

The meeting adjourned at 7:43 p.m.

Respectfully submitted by:

Gerri Caruso, Principal Planner